



COUNTY OF DARE, NORTH CAROLINA

District 1: Roanoke Island & Mainland; District 2: Nags Head, Colington, Kill Devil Hills; District 3: Kitty Hawk, Southern Shores, Duck; District 4: Chicamacomico, Avon, Buxton, Frisco, Hatteras; District 5: At Large

Regularly scheduled Board meetings are videotaped and can be viewed at www.darenc.com

MINUTES

DARE COUNTY BOARD OF COMMISSIONERS MEETING

Dare County Administration Building, Manteo, NC

9:00 a.m., November 7, 2016

Commissioners present: Chairman Robert Woodard
Vice-Chairman Wally Overman
Jack Shea, Allen Burrus,
Beverly Boswell, Margarett Umphlett

Commissioners absent: Warren Judge, who died on November 5, 2016

Others present: County Manager/Attorney, Robert Outten
Finance Director, David Clawson
Public Information Officer, Dorothy Hester
Clerk to the Board, Gary Gross

A full and complete account of the entire Board of Commissioners meeting is archived on a video that is available for viewing on the Dare County website www.darenc.com.

Chairman Woodard called the meeting to order at 9:03 a.m. by asking everyone to observe a moment of silence for Commissioner Warren Judge who died on November 5, 2016 following a brief illness. Chaplain Cherri Wheeler shared a prayer, and then Chairman Woodard led the Pledge of Allegiance to the flag.

ITEM 1 – PRESENTATION OF COUNTY SERVICE PINS

- 1) Donnie Murray, Dare County Airport, received a 30-year pin.
- 2) Charles Henderson, Detention Center, received a 35-year pin.

ITEM 2 – EMPLOYEE OF THE MONTH – NOVEMBER 2016

Arnold Blackmond received the Employee of the Month award from Ron Mills who described the many ways that Mr. Blackmond is an asset to the Landscaping Division of the Public Works Department.

ITEM 3 – OPENING REMARKS – CHAIRMAN'S UPDATE

Chairman Woodard made his opening remarks at the beginning of the meeting where he fondly remembered Commissioner Warren Judge and expressed the deep sadness that is felt by the Board of Commissioners and county employees over his death.

ITEM 4 – PUBLIC COMMENTS

The Manager outlined the procedure for making public comments in Manteo and via the video link to the Fessenden Center in Buxton. Citizen remarks can be seen in their entirety on the county website www.darenc.com. Following is a brief summary –

The following Public Comments were made in Manteo –

1. Terry Gray, on behalf of the Dare County Motorcycle Toy Run, explained how the event was a successful fundraiser to benefit underprivileged children throughout Dare County. Awards were presented to the Dare County Sheriff's Office for the vital way they supported the toy run.
2. Connie May and Dorothy Ansell, spoke in support of the College of the Albemarle (COA) Professional Crafts Jewelry Program, which they said is in danger of closing. They presented a petition and asked the Board of Commissioners to send a letter asking the COA Board to reconsider the closure of the program.
3. Fountain Odom shared comments from the Dare County Democratic Party about the passing of Commissioner Warren Judge. He outlined Warren's many accomplishments and remembered him as an extraordinary leader. He said the Dare County Democratic Party mourns the loss of Warren and celebrates his life.

There were no Public Comments via the video link to the Fessenden Center in Buxton.

ITEM 5 – REPORT ON PRESCRIPTION MEDICATION DROP-OFF PROGRAM

Vice-Chairman Overman gave an overview of the prescription medication drop-off program that provides locations for people to safely dispose of expired or unwanted medicine. Dare County Sheriff Doug Doughtie and Nags Head Police Chief Kevin Brinkley provided statistics about the large amounts of medications that have been turned in and disposed of properly. Vice-Chairman Overman also shared positive reports about the program from the Town of Duck Police Chief John Cueto and Kitty Hawk Police Chief Joel Johnson.

ITEM 6 – REPORT FROM THE COLLEGE OF THE ALBEMARLE

College of the Albemarle (COA) President Dr. Kandi Deitemeyer expressed condolences about the death of Commissioner Warren Judge who served on the COA Board of Trustees. Dr. Deitemeyer gave a report to the Board of Commissioners highlighting campus enrollment data and short term training programs. She outlined a strategic plan for 2016 through 2021 that is designed to make the college better. She also reported on recognition and grants that have been bestowed on COA. In response to a question from Vice-Chairman Overman about the Professional Crafts Jewelry Program, Dr. Deitemeyer explained that it is a developing situation, but she does not imagine that COA will lock the doors on that program. Commissioner Boswell expressed support for a nursing program and for classes that will benefit commercial fishermen. Dr. Deitemeyer noted that she is leaving COA in December and that it has been her privilege to serve as President of the institution.

ITEM 7 – TOURISM BOARD REQUEST CONSENT FOR RESTRICTED FUND EXPENDITURE REALLOCATION

Lee Nettles, Executive Director of the Outer Banks Visitors Bureau and Susie Walters, Chair of the Dare County Tourism Board appeared before the Board with a request pertaining to the Soundside Event Site. Ms. Walters asked the Board to reallocate unspent dollars from the planning portion of the project to the construction portion. She outlined the change and said the reallocation is budget neutral within the Long Term Restricted Fund request that was previously approved by the Board of Commissioners.

MOTION

Commissioner Shea motioned to approve the request to reallocate funds for the Soundside Event Site within the Long Term Restricted Fund.

Vice-Chairman Overman and Commissioner Umphlett seconded the motion.

VOTE: AYES unanimous

ITEM 8 – DARE COUNTY SOIL AND WATER – POTENTIAL HURRICANE GRANT FUNDING FOR STREAM DEBRIS

Ann Daisey, on behalf of the Dare County Soil and Water District, outlined potential grant funding that may be available for removal of stream and ditch debris caused by Hurricane Matthew. She added that a cost share program with the State may be available to address alligator weed control. Chairman Woodard encouraged Ms. Daisey to pursue getting details to be brought back to the Board of Commissioners.

ITEM 9 – CAPTAIN’S COFFEE CONDITIONAL USE PERMIT AND SITE PLAN

This item was handled as a quasi-judicial proceeding. County Planner Noah Gillam, applicant Christy Jones, and Michael Strader from Quible & Associates were duly sworn by the Clerk before offering any testimony. Mr. Gillam outlined the Conditional Use Permit (CUP) application for a coffee shop in Colington. The County Manager noted that the parking reference on Page 2 should be changed to say, “A total of 12 seats are “permitted” rather than “proposed.” The applicant was asked if she agrees with the findings of fact as presented in the CUP and Ms. Jones indicated her approval.

MOTION

Commissioner Shea motioned to approve the CUP and Site Plan as recommended by the Dare County Planning Board with the change indicated by the County Manager.

Vice-Chairman Overman and Commissioner Boswell seconded the motion.

VOTE: AYES unanimous

RECESS: 10:31 a.m. – 10:40 a.m.

ITEM 10 – INTERFAITH COMMUNITY OUTREACH, REQUEST FOR LATE APPLICATION FOR PROPERTY TAX EXEMPTION

Assistant County Assessor Hosea Wilson presented a late application request from Interfaith Community Outreach (ICO) for property tax exemption for the organization’s office building at 115 Mustian Street in Kill Devil Hills for tax year 2016. Mr. Wilson said the Board of Commissioners can consider accepting a late application if the applicant

shows good cause. Jenniffer Albanese, Executive Director of Interfaith Community Outreach, outlined why the exemption application was submitted late and explained that the 2016 tax bill was sent to the organization's old mailing address. In response to a question from the County Manager, Mr. Wilson said ICO's use of the property is for charitable purposes that are eligible for exemption under the statutes.

MOTION

Commissioners Overman, Shea, Burrus, Boswell, and Umphlett motioned to approve the late application request for good cause shown.

Chairman Woodard seconded the motion.

VOTE: AYES unanimous

After the Board accepted the late application for good cause, the following motion was made on the exemption application –

MOTION

Vice-Chairman Overman motioned to approve the 2016 property tax exemption on the building purchased by Interfaith Community Outreach for their offices.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

ITEM 11 – PRESENTATION ON IMPROVEMENTS TO DARE COUNTY WEBSITE

Dorothy Hester and Sara Small briefed the Board on improvements that have been made to the Dare County website by the Public Relations Office along with Information Technology and all Dare County Departments. It was explained that the purpose of the project was to make it more efficient for all County Departments to put information on the website in a timely way to assist residents and visitors.

ITEM 12 – CONSENT AGENDA

The Manager announced the items as they were visually displayed in the meeting room. Commissioner Burrus asked for and received clarification about Consent Agenda item 3

MOTION

Commissioners Shea and Burrus motioned to approve the Consent Agenda:

- 1) Approval of Minutes (10.17.16) **(Att. #1)**
- 2) DCDHHS, Public Health Division – Additional State Funding for STD Prevention
- 3) DCDHHS, Public Health Division – Additional Grant Funding from Vidant Health
- 4) DCDHHS, Public Health Division – NC Community Foundation Grant
- 5) DCDHHS, Public Health Division – One Time Funds from NC DHHS
- 6) Road Request – Third Street, Salvo Beach Subdivision No. 2 **(Att. #2)**
- 7) Charter Spectrum Cable TV Contract for new EOC/911 Center
- 8) Records Retention & Disposition Schedule Update
- 9) Dare County E-911 Phone System Contract
- 10) FY 2017 Lease for Computer Equipment
- 11) Tax Collector's Report

Commissioner Boswell seconded the motion.

VOTE: AYES unanimous

ITEM 13 – BOARD APPOINTMENTS

- 1) Dare County Transportation Advisory Board (Public Human Service Agency Rep)
Commissioner Shea motioned to appoint Ginny Zdanski, Public Health Nurse.
Vice-Chairman Overman seconded the motion.
VOTE: AYES unanimous

- 2) Older Adult Services Advisory Council (Central Beach Area Representative)
Vice-Chairman Overman motioned to appoint John Clark.
Commissioner Shea and Commissioner Burrus seconded the motion.
VOTE: AYES unanimous

- 3) Upcoming Board Appointments
The upcoming appointments for December, January and February were announced.

ITEM 14 – COMMISSIONERS' BUSINESS & MANAGER'S/ATTORNEY'S BUSINESS

Following is a brief outline of items raised during this segment. Commissioners and the County Manager frequently make extensive remarks, which can be viewed in their entirety on a video archived on the Dare County website www.darenc.com.

Commissioner Shea – remembered Commissioner Warren Judge as a respected gentleman who will be sorely missed. Commissioner Shea thanked all those who received service pins and the Employee of the Month. He urged everyone to exercise their right to vote.

Commissioner Burrus – said he was going to miss Commissioner Warren Judge who was a dear friend, a gentleman, and someone who made each person feel special. He said Commissioner Judge led with compassion and did what he thought was right for the people of Dare County. Commissioner Burrus gave thanks for the extra computers that were put into service at Hatteras Island facilities to help residents in the wake of Hurricane Matthew. He also voiced thanks for the Salvation Army and other organizations and volunteers who pitched in to help people recover from the storm. Commissioner Burrus identified a road in Frisco that currently has a plate covering a problem area that needs to be repaired quickly by NCDOT.

Commissioner Boswell – conveyed her sympathy to the family of Commissioner Warren Judge, who she said will be greatly missed. Commissioner Boswell congratulated the service pin recipients and the Employee of the Month. She also thanked Dr. Deitemeyer for the report that was given about the College of the Albemarle.

Commissioner Umphlett – called Commissioner Warren Judge a friend and wonderful co-worker who will be missed for his service to Dare County. She said she is thankful to have known him. Commissioner Umphlett congratulated the service pin recipients and the Employee of the Month. She also commended the Motorcycle Toy Run that was mentioned during Public Comments and thanked Ann Daisey for the Soil and Water presentation.

Vice-Chairman Overman – voiced thanks for the many years of service that Commissioner Warren Judge gave to the community. He recalled how Warren reached out to help to him when he joined the Board as a new Commissioner. He warmly remembered Warren as a great friend who loved Dare County. The Vice-Chairman congratulated the service pin recipients and the Employee of the Month. He gave a progress report on the resolutions that are being gathered from Dare County municipalities and Currituck County that will be submitted to the North Carolina Highway Patrol requesting traffic assistance during summer weekends. He noted that the Veterans Advisory Council needs an appointment to be made in December due to the resignation of Clarence Lewis because of family medical issues.

Chairman Woodard – shared a letter that he had composed about Commissioner Warren Judge being a true friend. He said Warren lived an authentic life and always approached others with an attitude of acceptance and genuine interest. Chairman Woodard noted that the next meeting of the Board will be at the Fessenden Center in Buxton. He echoed the comments that were made urging people to exercise their right to vote. On behalf of the Dare County Veterans Advisory Council, he presented a resolution calling for the U.S. Department of Veterans Affairs to correct the poor quality of health care that is provided to Veterans.

MOTION (Att. #4)

Vice-Chairman Overman motioned to approve the resolution calling for improved health care for Veterans.

Commissioner Boswell and Commissioner Shea seconded the motion.

VOTE: AYES unanimous

MANAGER’S/ATTORNEY’S BUSINESS

1. The County Manager reported that the group working on economic development would like to set up a Community Leaders Forum in December and then report to the Board of Commissioners.

MOTION

Vice-Chairman Overman motioned to approve going forward with setting up the economic development meetings as outlined by the County Manager.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

2. Mr. Outten presented a resolution designating staff as the County’s agent for obtaining financial assistance for disaster relief. Finance Director, David Clawson explained that although the Board approved the designation at the last meeting, a formal resolution on the proper form is required by the North Carolina Division of Emergency Management.

MOTION (Att. #3)

Commissioners Burrus and Boswell motioned to approve the resolution.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

- The Manager said an Applicant Disaster Assistance Agreement must be submitted to the State in order to move forward with receiving assistance related to Hurricane Matthew. Mr. Clawson noted that the certifications in the document are applicable to what is already done with other grants received by the County.

MOTION

Commissioner Burrus motioned to approve submitting the agreement.

Commissioner Shea seconded the motion.

VOTE: AYES unanimous

At the conclusion of the meeting, Chairman Woodard asked for a motion to adjourn.

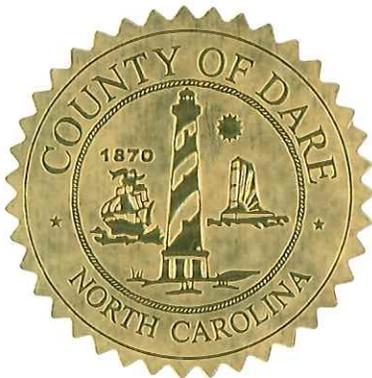
MOTION

Commissioner Shea and Commissioner Umphlett motioned to adjourn the meeting.

Commissioner Burrus seconded the motion.

VOTE: AYES unanimous

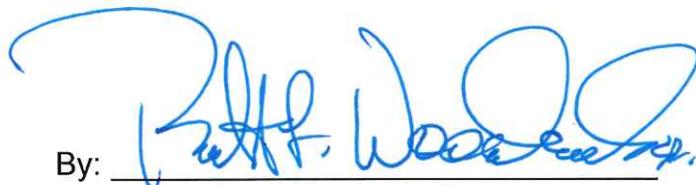
At 11:39 a.m., the Board adjourned until the 5 p.m., November 21, 2016 meeting that will be held at the Fessenden Center in Buxton, North Carolina.



Respectfully submitted,

By: 
Gary Lee Gross, Clerk to the Board

APPROVED:

By: 
Robert Woodard, Chairman
Dare County Board of Commissioners