

**APPLICATION FOR COPIES OF VITAL RECORDS**

**Return to:** Cheryl House – Dare County Register of Deeds  
Po Box 70  
Manteo, NC 27954

**Circle Type Requested:** Certified Fee: \$ 10.00 each    Uncertified Fee: \$ .25 each  
Postage: .55 for 1-5 Copies    \$1.25 for 6 or more Copies    or send SASE

PLEASE PRINT OR TYPE

**BIRTH CERTIFICATE**    Circle Type    Certified    Uncertified    Number of copies \_\_\_\_\_

Full Name at Birth: \_\_\_\_\_ **FOR OFFICE USE**  
Date of Birth: \_\_\_\_\_  
Father/Parent Full Name: \_\_\_\_\_ Book \_\_\_\_\_  
Mother/Parent Full Name (Maiden): \_\_\_\_\_ Page \_\_\_\_\_

**DEATH CERTIFICATE**    Circle Type    Certified    Uncertified    Number of copies \_\_\_\_\_

Full Name of Deceased: \_\_\_\_\_ Book \_\_\_\_\_  
Date of Death: \_\_\_\_\_ Page \_\_\_\_\_

**MARRIAGE LICENSE**    Circle Type    Certified    Uncertified    Number of copies \_\_\_\_\_

Applicant Name: \_\_\_\_\_  
Applicant Name: \_\_\_\_\_ Book \_\_\_\_\_  
Date of Marriage: \_\_\_\_\_ Page \_\_\_\_\_

**The above certificate is for: (Please circle your choice below)**

- |                             |  |
|-----------------------------|--|
| 1. Myself                   | 6. Grandchild/Great-Grandchild   |
| 2. Spouse/Husband/Wife      | 7. Grandparent/Great-Grandparent   |
| 3. Child/Stepchild          | 8. Seeking information for legal determination of personal or property rights    |
| 4. Brother/Sister           | 9. Authorized agent, attorney or legal representative of the person listed above |
| 5. Mother/Father/Stepparent |  |

**\*\*\*PLEASE ENCLOSE A PHOTOCOPY OF YOUR PICTURE ID.  
A PICTURE ID IS REQUIRED FOR CERTIFIED COPIES\*\*\***

**I hereby certify that all of the information given is true to the best of my knowledge and belief.**

(North Carolina General Statutes 130A-93 and 99)

Applicant's Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ ID PRESENTED: \_\_\_\_\_ Date: \_\_\_\_\_

**WARNING: MAKING A FALSE APPLICATION FOR A VITAL RECORD IS A FELONY UNDER STATE AND FEDERAL LAWS**